



**AutoFORM
LaserNet**



**AutoFORM LaserNet Archive
Switch off your file copies and
store them online**



Web browser Document Archive—PDF

Automated Filing. Easy To Search. Easy to Find

AutoFORM LaserNet Archive: All business are required either by law or according their own business practices, to store an increasing volume of business documents. The costs associated with keeping this "paper trail" can be staggering. AutoFORM Archive eliminates tedious filing, copying and document distribution costs & delays by automatically capturing & indexing documents as they go to print, making them instantly available for viewing from within your ERP, via the web, or from the AutoFORM PC interface. But over and above the financial benefits is the tremendous advantage that AutoFORM brings to your business by empowering managers and staff with instant access to information, wherever they may be working.

So Easy to Implement: If you are using AutoFORM LaserNet for your printing, adding the archive facility takes less than half a day. It really is a no hassle, but high payback addition and one that your staff will thank you for every single day.

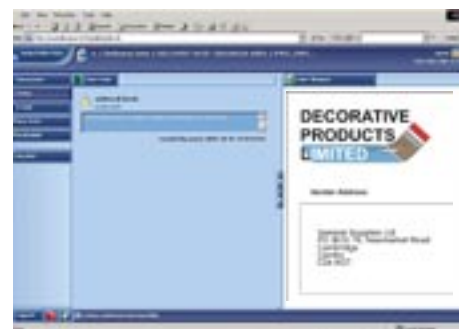


Instant Retrieval-Links to ERP

- Documents automatically linked to ERP screens so that users can simply key in a document reference to view them onscreen-instantly.
- Search for documents via web browser interface, by name, reference, address, date, GL code, budget holder and any number of other classifications you choose.

Add a Note

- Electronic notes—with automated author, date & time stamp—can be linked to each documents to maintain an auditable record of any queries, and agreed resolutions



Email a Copy

- Resolve customer & supplier queries quickly with the ability to email copy documents while you are still talking on the phone. Ideal for credit control calls—denied invoices can be immediately sent by email so that you can agree a payment date without having to ring back.

3 Ways to View

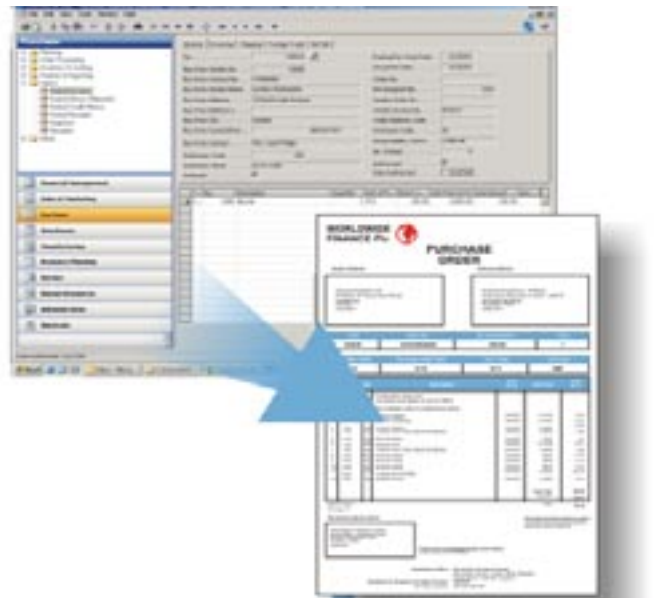
Accurate multiple indexing supports fast retrieval

Controlled access: inbuilt security features or integrate with your LDAP or similar



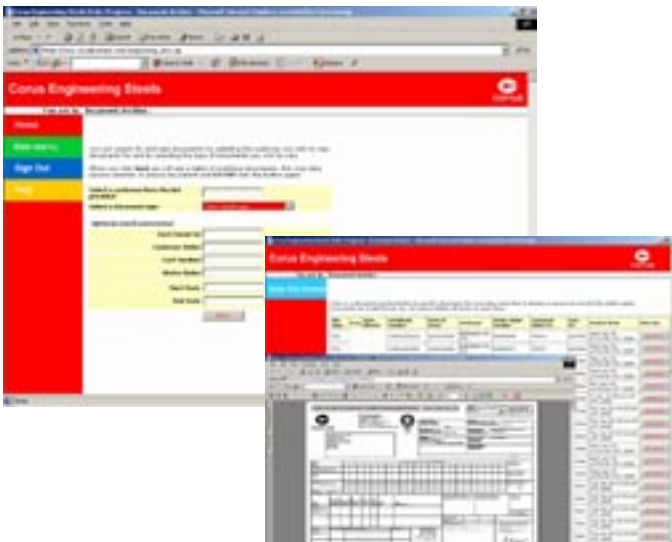
Online Web browser

- Windows interface so that documents can be searched for by document type, date, name, address, reference, and a number of other classifications



From ERP/Finance/CRM

- Links document images to your ERP, Finance & CRM systems so that they can be viewed as they are processed.

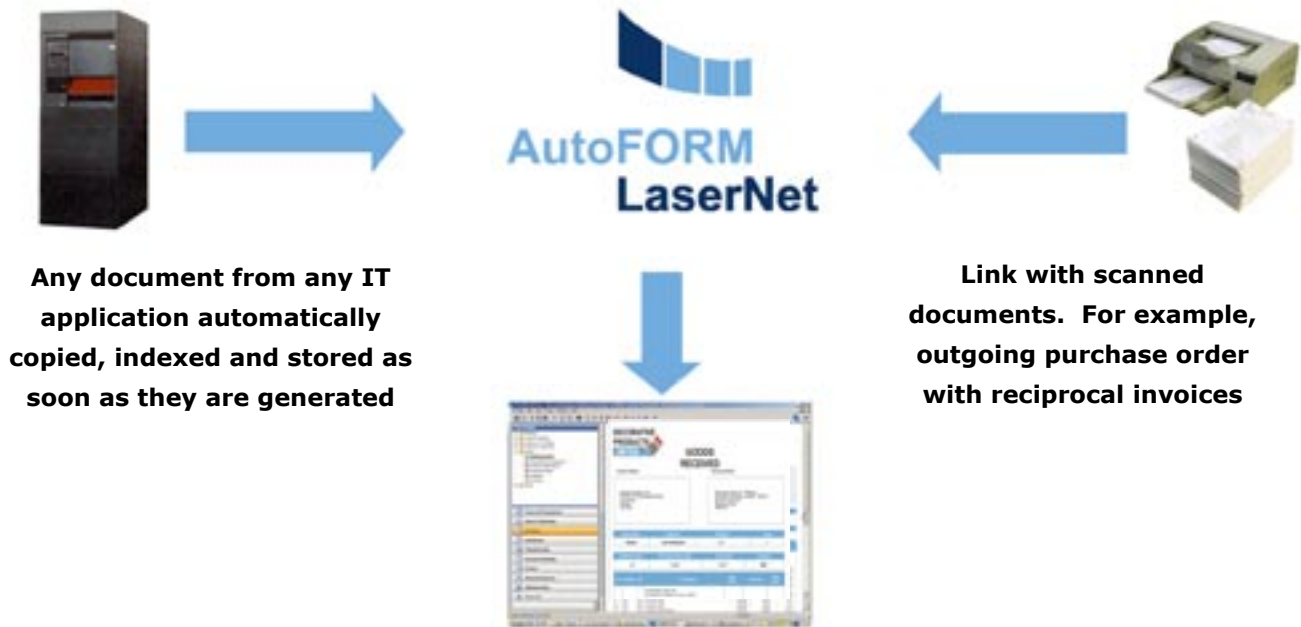


Your Web Site

- 24/7 Global access. Customers, suppliers and remote workers can collect their own document copies from a secure portal on your web-site. (Portal can be arranged so that only documents relevant to their interests can be viewed) Customised by EFS to reflect your corporate website styling.

"AutoFORM was so quick & simple to implement—and cost less than continually printing & filing copy documents"

AutoFORM LaserNet Document Management



View from ERP, web browser or from a customised web portal on your own website

The Advantage With AutoFORM Archive

- **Quick and easy to install:** in less than a day you can be automatically archiving your documents and you don't have to make any changes to your ERP systems.
- **SOX auditable:** host of facilities to meet Sarbanes Oxley (SOX) and other electronic document storage & traceability regulations.
- **Saves time & money:** eliminates a multitude of document copying, filing and distribution costs & delays.
- **Communicate & share information across your organisation:** Document information can be viewed directly from your main application, or via the web browser allowing document information to be shared across the business.
- **Advanced auto-indexing facilities:** operator intervention is not required as AutoFORM automates the whole process. Fast document retrieval and sophisticated architectural storage makes AutoFORM ideal for high volume, long term archiving applications.

WWW.EFSTECHNOLOGY.COM

EFS Technology, Inc. 3943 Irvine Boulevard, #250 Irvine, CA 92602
Tel: 1 714 389 9031, sales@efstech.com, www.efstech.com