



AutoFORM
LaserNet



From Creation to Archive

**Advanced Output & Document Management Solutions
That Help Your Business Work**



The Broad Outline

Create, Transform & Manage Business Documents to Greater Advantage

The Benefits

AutoFORM LaserNet is a suite of document and output management solutions. Each element tightly integrates with all your existing IT applications to support your migration from labour and paper intensive systems to more cost effective, faster e-enabled document processing.

AutoFORM LaserNet captures your output and transforms it into attractive documents, reports and labels, intelligently routing them for distributed print or electronic delivery by e-mail, fax and XML. They are then automatically archived alongside scanned images of your incoming forms, plus relevant PC files, e-mails & faxes, creating a potentially world-wide online accessible repository for all your important records.

All this is achieved without complex and expensive programming via an entirely 'point & click' configurable interface: enabling you to extend the functionality of your core applications without major investment or upheaval. Indeed many companies say that AutoFORM LaserNet provides a significant return on investment in as little as 3 months.

Leading companies all over the world, such as AT&T, Toyota, BOC, DHL, Corus Steel and Panasonic are using AutoFORM LaserNet products in different combinations to solve real business issues. They say removing the costs and delays associated with document distribution, leads to shorter delivery cycles, improved customer service and ultimately increased profitability. Through the pages of this brochure, let them tell you how...



Highlights

- Extends the functionality of IT applications, without complex & expensive programming, leading to quicker implementations and value for money IT development
- Web-browser document archiving, management, retrieval and viewing
- Accelerates document processing with workflow facilities and interactive document viewing from your main application or webbrowser
- Improves document appearance while reducing print costs by 85%
- Automatically incorporates customer-supplier specific document content without manual input
- Documents received and actioned within seconds of generation and saves 1-2 euros per delivery. Adds up to enormous cost benefits across a business
- Facilitates XML & e-commerce



*"Print...Copy...
Circulate...File.
Surely there must be
a better way!"*



Reduce Print Costs...

Enhance Corporate Image

Case Study

Company Structure: 9 European Sales Offices

Challenge: The need to reduce print costs, while promoting a more consistent corporate identity across Europe

One solution: forms, reports, labels

The European IT Manager comments: "AutoFORM LaserNet gives us all the tools we need to extract data from our ERP and other enterprise applications and transform it into attractive, laser printable documents, reports and labels.

Cut programming time costs by 85%

Converting application data into business documents used to take us days of complex, expensive programming. Now with AutoFORM LaserNet's 'point & click' interface it takes only a few hours and changes take just minutes. But saving programming time and cost is not the only benefit.

European identity: regional variation

AutoFORM LaserNet enables us to create a consistent corporate identity across all our forms, eliminating the styling differences that can creep in when documents are designed on a region by region basis. However, control is coupled with flexibility: AutoFORM conditionally changes the document according to the customer, allowing us to print communications with different sales office details, languages and currencies. In addition variable text such as customer-supplier product codes and discount rates are incorporated automatically into each form, thereby preventing costly manual input errors. This is quite a complex set of print requirements - and AutoFORM LaserNet achieves them with ease.



"AutoFORM LaserNet has cut our ERP document design cost by 85%"

Add bar codes, charts & graphs

There are other very useful facilities too. AutoFORM makes it very easy to incorporate small illustrations by the product code, add chemical hazard symbols onto labels, incorporate graphs or charts into reports & financial statements: all of which helps to convey important information in an instant. Another useful feature is the ability to print bar-codes on our forms. This assists with fast, accurate data transfer as documents are passed from one business unit to another.

Save time & money

The financial benefits of using AutoFORM LaserNet are enormous. The main cost reduction comes from the way that AutoFORM LaserNet arranges for copy documents to be printed where they are needed, on inexpensive laser stock. This eliminates the need for multi-part paper and the bursting and distribution costs that go with it, saving time and money."

"Over and above the savings is the fact that AutoFORM LaserNet documents look more attractive, resulting in a more positive reflection on our goods and services. The improvement to our corporate image is invaluable..."





Intelligent Document Delivery Save Time & Money

Case Study

Company Structure: Multinational Manufacturing Corporation

Challenge: Faster electronic delivery of purchase orders, confirmations & test certificates with the aim of saving at least a million euros per annum in printing, handling & postage costs

The International Operations Director says: "AutoFORM LaserNet has brought us significant business advantages, by enabling us to deliver documents & reports directly from our core applications by e-mail, fax, web, EDI or XML — automatically. In addition they can also be distributed across our network for local printing & posting.

*"Traditional methods
of distributing
documents
takes too long and
costs too much"*



The cost & time savings

By eliminating postage, paper & handling we typically save 1-2 Euros per document. This adds up to enormous savings across our business, but it is not the only benefit.

Faster delivery - faster reactions

The main advantage is that both our internal & external communications are received - and become actionable - within seconds of being generated. This results in a number of business advantages:

- **Finance** has found that debtor delays are reduced with the ability to fax or e-mail statements, direct debit notifications and credit control letters, particularly as AutoFORM LaserNet gives us the capability to trace when a document has been received.
- **Purchasing** report that they can reduce stock holdings with stock replenishment orders being generated and e-mailed automatically.
- **Customers** frequently tell us how prompt, helpful and efficient our service is, attributes

Improves customer service

that we could not achieve without AutoFORM's ability to send certain communications automatically. As one form is generated AutoFORM reformats the content as a complementary e-mail or fax. For example a despatch note initiates an e-mail despatch confirmation. A service that our customers working to JIT schedules find extremely useful.

Intelligent document routing

What we like about AutoFORM LaserNet is the advanced schedule & sort facilities where collections of documents: say a test certificate, invoice and shipping documents are automatically collated and printed together or attached to one e-mail. This saves a considerable amount of manual handling and stops multiple postings. There are also impressive report 'splicing & dicing' functions that automatically separates reports so that each manager receives just the segments they need. In all AutoFORM LaserNet takes out all the hassle and cost associated with document distribution."

"By eliminating postage, paper & handling we typically save 1-2 Euros per document. This adds up to enormous savings across our business, but the real advantage is that our communications are received — and become actionable — in seconds of being generated."



E-mail Fax XML SMS

Immediate delivery – faster reaction



*"Hi Jan
Can you pass
down the sales
report please"*

**Reports...BACS advice notes...
order acknowledgements...
despatch confirmations...
delivered by the communication method that
your customer chooses – automatically**

Document Delivery





Archive...Retrieve...View Sharing Information Across the Enterprise

Case Study

Company Structure: Global Automotive Group

Challenge: To enable on-line viewing of customer-supplier document histories originating from multiple applications (SAP, JDE, OLAS, BPCS and others) plus incoming & outgoing letters, e-mails & faxes

The Finance Director says: "To resolve customer queries or to make a business decision we often need to refer to documents, but paper versions are expensive and time consuming to find. AutoFORM overcomes these difficulties with a fully integrated document archive, retrieval and viewing module.

Incoming, outgoing, forms, letters, e-mails & faxes

As documents are generated exact electronic replicas are sent to the central AutoFORM archive, overcoming the delays and expense of microfiche and hard copy filing. Any relevant e-mails, faxes, PC files, plus scanned incoming paper orders, contracts & invoices are also captured, indexed and linked to the corresponding outgoing forms.

Web-accessible

The major advantage is that AutoFORM makes documents generated from numerous IT applications available in common readable formats. This means that information can be shared on-line across business units - and potentially with partners and customers - regardless of whether they have access to the IT applications that created them.

View documents as they are generated

Not only do we save on the time and expense of printing, circulating and storing paper documents, we are empowered with immediate access to information enabling us to make faster decisions or resolve customer-supplier queries in one phone call.

"Online document viewing enables us to accelerate many of our business processes"



Accelerated business processing

AutoFORM Archive enables us to create virtually paperless document processes. This dramatically reduces our costs and adds control while delivering major productivity and efficiency gains. For example:

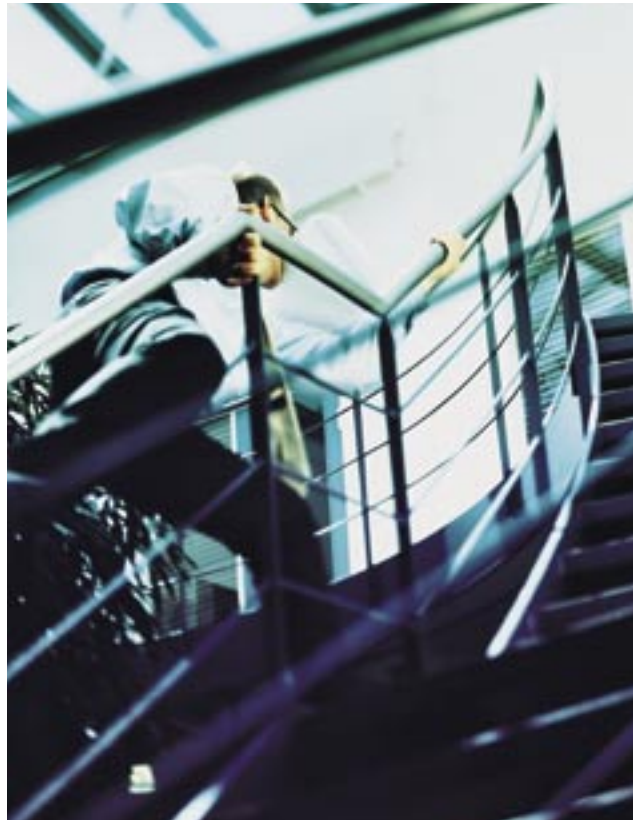
- **Finance:** AutoFORM helps us capture, process and link supplier invoices with their supporting quotations, orders, GRN's and time sheets. This allows for faster and more accurate checking of supplier invoices at vastly reduced cost.
- **Logistics:** By integrating with our logistics application we achieve 100% accurate POD scanning at every location. We have immediate access to documents via the internet and can instantly identify and resolve 'non-clean' deliveries.
- **Customer services:** Copy documents can be faxed or e-mailed direct to the customer while we are talking to the customer on the phone. The result? Significantly improved call response times, lower costs and happier customers."

"Would we recommend it? To be honest once you start using AutoFORM Archive you wonder how a business can survive without it!"



You'll never have to copy, hunt down, or file a document again

Locate documents in next to no time



"Who's bright idea was it to put the files up here?"

ERP documents, PC documents, e-mail, fax and paper are viewed via a web-browser that is integrated with your main application. Having all the 'paperwork' at your fingertips means that you can achieve more in less time

Documents Online





AutoFORM LaserNet

Why AutoFORM LaserNet?

Solutions to meet your needs now and in the future

For over 15 years AutoFORM LaserNet has led the way in the development of output & document technology. Networked distributed forms, Windows document design software, automated document e-mailing and archiving are all pioneering products developed by the EFS Technology Group. Currently we are launching new solutions capitalising on emerging technologies such as XML and the latest advances in web document publishing and e-commerce. In other words, you can be totally assured that AutoFORM LaserNet will meet all your requirements now and in the future.

European wide: local service

EFS Technology understands that enterprise wide document and output management solutions are best implemented and maintained at a local level. We therefore have two development centres in Europe that are further supported by a number of implementation partners across the world. In this way EFS ensures that you have someone close by who knows your systems and our software in considerable detail so that we can resolve any queries in moments without waiting for a help desk response from another time-zone.

Solutions built with understanding

Our Partners are specialists: highly experienced in providing tailor made solutions using advanced software technology. The first thing that they will offer you is consultancy. A chance for them and us to gain an understanding of your business requirements – and for you to review how AutoFORM LaserNet has risen to similar challenges elsewhere. Then in collaboration and partnership with yourselves they will tailor the core applications to fit your precise needs to ensure that they bring you benefit from day one.

Adaptable solutions that work in the real world

International experience with manufacturing, logistics, government institutions, universities and hospitals has provided EFS and its partners with the expertise to develop a comprehensive range of standard solutions that can be adapted to meet your precise needs. Our case studies and application sheets provide in-depth details and are available from our website or from your account manager.

A single interface to manage all your applications

AutoFORM LaserNet is essentially an open product which is frequently used with multiple applications to solve many issues at once. To this end, EFS Technology and our partners work closely with a long list of leading IT applications from: SAP, Oracle, JD Edwards, Geac, SSA, Microsoft Business Solutions, SYSPRO, QAD and Sage.

Look who's working with us

With nearly 2,000 clients in 35 countries, AutoFORM LaserNet has been chosen as the preferred output & document management solution by some of the world's biggest and best known companies. The larger installations include: AT&T, BOC Edwards, Oslo General Hospital, Corus Engineering Steels, Peugeot, Toyota, MAN-ERF, FIAT Group Companies, DHL Logistics, Copenhagen City Council and The Open University.

**The right technology? The right company for you?
The best way to find out is to just pick up the phone and
let's talk...**

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